#### MJRSC— THE CARE NETWORK Mifflin Juniata Regional Services Corporation

Regional Services Area Agency on Aging Call A Ride Services

### **C.A.R.S. REGISTRATION**

Call A Ride Service, Inc. 25 Rothermel Dr. Yeagertown, PA 17099 Tel: 717-242-2277 Toll Free: 1-800-348-2277 FAX: 866-349-0859

				MALE	FEMALE
First Name	MI	Last Name			
Address				Phone	
City	State	Zip	Code	Municipality	County
Date of Birth		SS#		Ethnicity (not required	)
Emergency Contact		Contact Pho	one Numl	per	_
Are you ACCESS eligible?		Yes I	۰vo	Recipient #	
Proof of Age Documents (must Birth Certificate Baptismal Certificate Driver's License Passport/Naturalization Papers		- -	Arm	-	ry discount)
Papers	ion	-	PACE	ed Forces Discharge Verification from the SS E Card D Card	
Papers Are you a veteran? Do you need langu	Yes	No	PACE PA II	Verification from the SS E Card D Card	
Are you a veteran?	Yes	No	PACE PA II	Verification from the SS E Card D Card	
Are you a veteran?	Yes age assis	No tance? Yes _	PACE PA II 	Verification from the SS E Card D Card	

### SPECIAL NEEDS

C.A.R.S. is a shared ride, door to door transportation provider. In order to provide door to door service, you must have a clear, free and safe path from the vehicle to the door of your home.

1.	Do you use a wheelchair? Yes No
2.	Is your home wheelchair accessible? Yes No Check all that apply:
	Walker/Lift Cane/Lift Wheelchair
	Electric Wheelchair Scooter Need Assistance
3.	I understand that I am responsible to choose a wheelchair approved to be transported in a motor vehicle and that it must be clean and fully operational with footrests. Signature: Date: Date: Do you need an escort? Yes No Check all that apply:
	Blind Dementia Child
	(children 16 years and younger may require an escort) I understand that I need to choose an escort that is physically and mentally able to assist me. (Escort requests are approved or disapproved at the discretion of the C.A.R.S. office.)
	Signature: Date:
4.	Do you have a child 8 years of age or younger? Yes No
	If you said yes, you will be expected to load and unload your child in a safety seat specific to his/her age, weight and according to current PA Motor Vehicle Laws.
	Signature: Date:
5.	Do you use oxygen? Yes No
	If you said yes, know that you are responsible for maintaining sufficient levels of oxygen for the length of the trip and must have the tank secured, especially if you are in a wheelchair.
	Signature: Date:
<u>Releas</u>	e of Information:
necess	I give my permission to Call a Ride Service to contact my health care provider or other professional ary to confirm appointments and medical coverage in relation to trips that I request from C.A.R.S.
	Signature: Date:
*This i	nformation is true and correct to the best of my knowledge and may be utilized for funding purposes.*



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The following rules are necessary to make your trip safe and enjoyable. Breaking any of these rules could result in suspension or loss of service.

- 1. Children 16 and younger must be accompanied by an adult. (exceptions may be made by the C.A.R.S. office)
- 2. All children 8 and under must be in a child safety seat appropriate for their age as required by PA Motor Vehicle Law.
- 3. No smoking, chewing tobacco, drinking or eating is permitted on the vehicles.
- 4. All passengers are <u>required</u> to wear a seat belt.
- 5. Foul language and abusive or dangerous behavior will not be tolerated.
- 6. Individuals displaying inappropriate behavior due to improper drug or alcohol use will be denied service. Unsafe behavior on the van will not be tolerated.
- 7. Alcohol, drugs or weapons will not be tolerated on the van.
- 8. Destruction of any property owned by C.A.R.S. or their contracted carriers will result in loss of service and possible restitution for damages.
- 9. C.A.R.S. drivers' or subcontracted carriers are not responsible for lost, stolen or damaged personal belongings while being transported. Anything left on the van will be brought back to the C.A.R.S. office, and must be picked up there with appropriate ID.
- 10. It is not permissible for any client to exit the van at any location other than what is scheduled on the drivers manifest. In all matters, the C.A.R.S. office must be notified.

\*\* If you have read and understand these rules, please sign where designated. \*\*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# CALL A RIDE SERVICE

## **CANCELLATION/NO SHOW POLICY**

Each client is responsible to cancel their own transportation arrangements. If you do not intend to go to your appointment, you must call our office between 8:00 a.m. and 4:00 p.m. You may also use our cancel line by calling 717-242-2277 and select menu option #2 or you may cancel by choosing the cancel option when you receive a reminder phone call.

Cancelling your ride will not prohibit future rides. You will need to notify our office no later than 3 hours prior to your appointment time. Failure to do this will result in a no-show status for that day and for that appointment.

No-Show procedure will be as follows:

Within any 30 day period of time:

- 1. First no-show: You will receive a notice through the mail of your no-show
- 2. Second no-show: You will receive notice through the mail documenting no-show status and stating your second no-show and warning.
- 3. Third no-show: You may be suspended for 30. You will receive a letter and written notice form (if you are MA eligible) by mail stating your no-show status.

Further violation of this policy could negatively impact your future use of the shared ride program. It is extremely important that each client calls to cancel their own appointment. Drivers are not permitted to take a cancel from a client. Calling to cancel will ensure each client future rides and will save time and money for the C.A.R.S. program.

\*\*If you have read and understand these rules, please sign where designated.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_